

## Information About an Establishment

### Mandatory Billing in Bars and Restaurants

Complete this form if you are subject to mandatory billing measures in the bar and restaurant sector and are therefore required to produce bills using a sales recording module (SRM).

To determine whether or not you are subject to mandatory billing measures, consult brochure IN-575-V, *Mandatory Billing Measures*, which is available on our website at [www.revenuquebec.ca](http://www.revenuquebec.ca).

Note that you cannot use this form to deactivate or reinitialize an SRM.<sup>1</sup>

#### Sending the form

Send the duly completed form to one of the following addresses:

Revenu Québec  
C. P. 3000, succursale Place-Desjardins  
Montréal (Québec) H5B 1A4

Revenu Québec  
3800, rue de Marly  
Québec (Québec) G1X 4A5

#### Important

- To provide information about one or more establishments in which one or more SRMs must be activated, complete Part 1, section 2.1, section 2.2 and Part 4.
- To change information previously provided about one or more establishments in which one or more SRMs are activated, complete Part 1, section 2.1, Part 3 and Part 4.

Québec enterprise number (NEQ)

Identification number

File

**T.Q.**

## 1 Information about the person subject to mandatory billing measures

Last name and first name of the individual or name of the entity			
Home address of the individual or address of place of business or head office of the entity	Postal code	Area code Telephone	Extension

## 2 Information about the establishment

### 2.1 Name and address

If you operate an establishment, enter the name and address of the establishment.

If you ordinarily make supplies of property or services under a contract entered into with the operator of a restaurant establishment where alcoholic beverages are provided under a permit authorizing the sale of alcoholic beverages served, without food, for consumption on the premises, enter the name under which you do business and the address of the establishment in which your SRM(s) must be activated.

If you need to enter information about more than one establishment, attach a separate copy of this page with the required information for each additional establishment.

Name (as declared in the enterprise register or under which you do business)			
Address of the establishment	Postal code	Area code Telephone	Extension

### 2.2 Date of your first supply

Date of your first supply

1. For the procedure to follow when you stop using or sell an SRM, see the *SRM User Guide* (IN-577-V), which is available on our website, or contact our client services at 1 855 271-0519.



### 3 Change in the information about the establishment

Establishment number Effective date of the change in the information 

Check the box that corresponds to the reason for the change.

- End of the establishment's commercial activities
- Change in the establishment's activities (specify why you are no longer subject to mandatory billing measures)

Transfer of ownership of the establishment (enter the name of the transferee and the circumstances of the transfer: sale, rental, gift, separation, death, etc.)

Other (specify)

### 4 Certification

I certify that the information in this form and in any enclosed documents is accurate and complete. I also undertake to inform Revenu Québec of any changes pertaining to an establishment that I operate.

\_\_\_\_\_  
Name of individual or authorized signee

\_\_\_\_\_  
Title or position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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