

## Request to Have Additional Income Tax Withheld at Source

Use this form if you are an employee or beneficiary and would like to request that your employer or payer increase the amount of income tax withheld at source to avoid owing an amount when you file your income tax return.

Before you determine how much additional income tax to request, you must estimate the amount that you will owe for the year.

To do this, you can do one of the following:

- base your estimate on the amount you owed when you filed last year's income tax return; or
- use form TP-1026-V, *Calculation of Instalment Payments to Be Made by Individuals*.

Once you have estimated the amount you will owe, divide the amount by the number of pay periods left in the year and enter the result in Part 2.

Remit this form, duly completed, to your employer or payer. **Do not send it to us.**

If you would like to change or cancel the amount of additional income tax being withheld at source, you must complete a new copy of this form and remit it to your employer or payer.

### 1 Identification (please print)

Last name and first name

Social insurance number

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Address



Postal code

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### 2 Election (check the appropriate box)

- Please add \$ \_\_\_\_\_ to the amount of Québec income tax that you withhold from each payment.
- Please cease to withhold the additional amount of income tax.

### 3 Certification

I certify that the information provided on this form is accurate and complete.

Signature	Date	Area code	Telephone
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