

Courtesy Translation

Corporations established in Québec are required to communicate with Revenu Québec in French. For this reason, Revenu Québec does not produce an English version of the forms to be used by corporations. However, Revenu Québec provides translations of the content of the forms for information purposes.

Online Filing of the Corporation Income Tax Return by an Accredited Person

Form CO-1000.TE is for use by any corporation that has its income tax return filed online by an accredited person (hereinafter "preparer"). The corporation must provide the preparer with a copy of the form to confirm that the information transmitted on the corporation's behalf is accurate and fully discloses all of its income.

The corporation's authorized representative must **complete and sign** two copies of the form. The corporation and the preparer identified in Part 1 must each keep a copy for at least six years after the end of the taxation year covered by the form.

The corporation must keep all information slips, RL slips, schedules, registers, books of account and other documents necessary to complete its income tax return for the taxation year covered by the form, as required by the *Taxation Act* and the *Tax Administration Act*. The corporation must be able to provide these documents to Revenu Québec on request.

The income tax return preparer may

- obtain confidential information only if it is directly related to the preparation and transmission of the corporation's tax return and if it is required to carry out these tasks properly;
- amend the initial income tax return if Revenu Québec has refused to process it because it contains errors and retransmit it without filing a new CO-1000.TE form.

On gaining access to the corporation's netfiled tax data, Revenu Québec becomes responsible for ensuring its confidentiality.

1 Information about the corporation and the preparer

01a Québec enterprise number (NEQ)
01b Identification number File (**IC 0001**)
02 Name of corporation
05 End date of fiscal period (**Y M D**)

Preparer of the income tax return

Name of the person or business NetFile Québec number
Address Area code Telephone

2 Certification and authorization to transmit the income tax return online

Enter the amounts shown in the corporation's income tax return (form CO-17) for the year covered.

Net income (or net loss) according to financial statements or form CO-17.A.1, as applicable (line 250)
Taxable income (line 299)
Income tax (line 420d)
Total income tax payable (line 425zz)
Tax on capital payable (line 431)
Income tax and other taxes payable (line 438)
Total amount of instalments paid and miscellaneous tax credits (line 440z)
Balance due or refund (line 441)
Refund claimed (line 490)
Refund applied to a subsequent instalment (line 491)
Refund transferred to a third party (line 492)

I certify that the information on this form and in the corporation's income tax return is accurate and complete and fully discloses all of the corporation's income. I authorize the preparer identified in Part 1 to transmit this return online to Revenu Québec.

Name of authorized signee (please print)

Signature

Date