

Application for an IFTA Licence and Decals

International Fuel Tax Agreement (IFTA)

This form is intended for carriers that transport passengers or goods within and **outside of Québec** and that, under the International Fuel Tax Agreement (IFTA), are required to obtain a licence and decals for their qualified motor vehicles. It can be used to apply for a licence and decals or for the reinstatement of a revoked, cancelled or suspended licence.

- has three or more axles, regardless of weight; or
- is used with another vehicle and their combined gross vehicle weight or registered gross vehicle weight is more than 11,797 kg (26,000 lbs).

You must obtain a pair of decals for **each** qualified motor vehicle. However, you need only one licence for your **entire fleet** of vehicles.

A qualified motor vehicle is a motor vehicle that is used in the course of commercial activities to provide passenger or goods transportation services and that:

- has two axles and a gross weight (or registered gross weight) of more than 11,797 kg (26,000 lbs);

Additional information

Be sure to read the information on page 2 before completing this form.

Identification number

Year covered by this application **2023**

1 Information on the applicant

Business name	IFTA number (if known) Q C
Name of individual or entity (if different from above)	Area code Telephone Extension
Address	Postal code Area code Fax
Last name and first name of contact person (where applicable)	Area code Telephone

2 Information on the applicant's activities

Provinces and other member jurisdictions in which the applicant has bulk-fuel storage tanks (if applicable): _____

Has the applicant previously obtained an IFTA licence from another province or member jurisdiction? Yes No

If you checked **Yes**, enter the province or other member jurisdiction and the IFTA number shown on the licence: _____

3 Total amount payable

Number of qualified motor vehicles for which decals are required

Price (CAD) per pair of decals	×	2	\$12.70
Multiply line 1 by line 2.		Price of decals	=
Price (CAD) of licence		4	\$62.75
Add line 3 and line 4.		Total amount payable (CAD)	=

4 Certification

I certify that the information provided on this form is, to the best of my knowledge, accurate and complete, and that it corresponds to the information in the books and records of the applicant, on whose behalf I am authorized to sign.

I agree, on behalf of the applicant, to comply with the requirements set forth in tax legislation with regard to filing quarterly tax returns, paying taxes, keeping records (especially those related to kilometres travelled and fuel purchases) and supporting documents for six years, keeping a copy of the licence in the vehicle and displaying the decals. I understand that Revenu Québec may withhold any refund owing to me if I fail to pay amounts related to the fuel tax to a province or other member jurisdiction. I am aware that any failure on my part to comply with these provisions will be reason to revoke my licence in all provinces and other IFTA member jurisdictions.

Name of authorized person	Position
Signature	Area code Telephone Extension Date



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Information

Signature

This form must be signed by the applicant, if he or she is an individual. Otherwise, it must be signed by one of the following people authorized to sign on behalf of the applicant:

- a member (in the case of a partnership)
- the president, vice-president, secretary or treasurer (in the case of a corporation)
- a trustee (in the case of a trust)

It can also be signed by the authorized representative of any of the people named above, in which case the representative must enclose one of the following documents with the application (if he or she has not already done so):

- a power of attorney
- a duly completed copy of form MR-69-V, *Authorization to Communicate Information or Power of Attorney*
- a resolution of the board of directors

Payment

Enclose with the application a cheque or money order (in Canadian dollars and dated the day of the application) made payable to the **Minister of Revenue of Québec** and bearing the applicant's IFTA number. **The amount of the cheque or money order must be the same as the amount shown on line 5.** Do not enclose any other payment to Revenu Québec with this application.

Allow two to four weeks for processing. The *Notice of the Issue of a Licence* (CAR-502-V), along with the licence and decals, will be mailed to you.

Sending the form

Mail the duly completed form, along with your payment, to the following address:

Centre de traitement IFTA
Revenu Québec
3800, rue de Marly
Québec (Québec) G1X 4A5

Reinstatement of a licence

If you are applying to have a revoked, suspended or cancelled licence reinstated and new decals issued, you must have filed all your quarterly returns and paid any fuel tax, penalties or interest owing, as well as the licence reinstatement fee.

You must enter the applicant's IFTA number on the form.

Additional information

For more information, go to our website at revenuquebec.ca. In particular, see the document entitled *Carriers and the International Fuel Tax Agreement* (IN-231-V). You can also call us at 418 652-IFTA (4382) from the Québec City area, or, toll-free, at 1 800 237-IFTA (4382) from elsewhere.

