



# HOW TO REGISTER FOR MY ACCOUNT FOR INDIVIDUALS

Through clicSÉQR

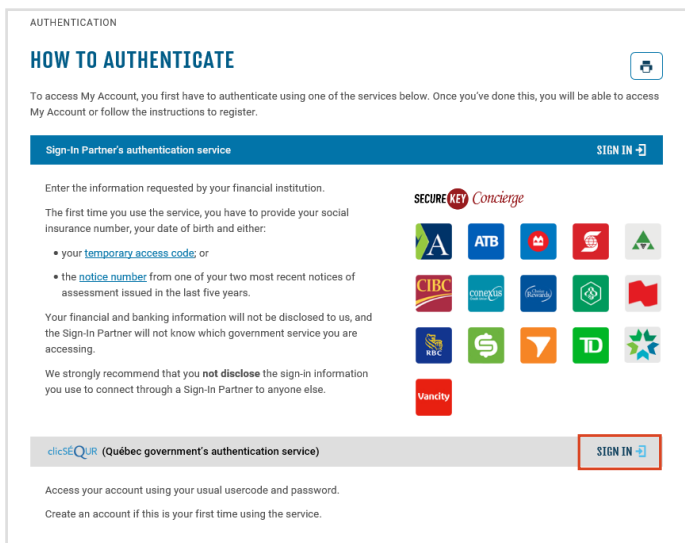
**1** On the Revenu Québec website, click the **My Account** button in the upper right-hand corner of the screen.

Click **Access** under **Individuals**.

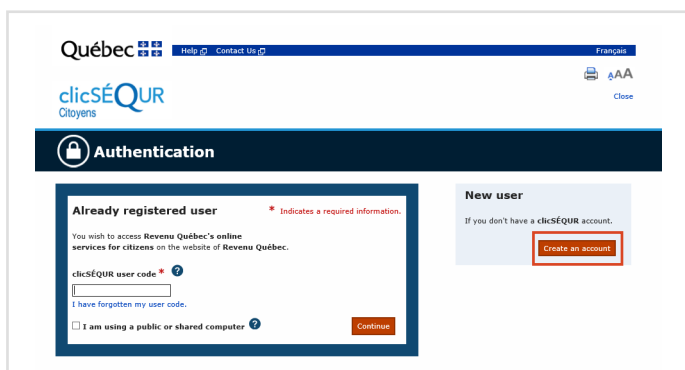
A page entitled “How to Authenticate” will open. Click **clicSÉQR (Québec government’s authentication service)**.

You will need the following information to authenticate yourself:

- your social insurance number;
- your date of birth; and
- the notice of assessment number of one of your two most recent notices of assessment issued in the last five years (the number is a string of 11 characters and digits beginning with Q or M).



**2** Under **New user**, click **Create an account**.



**3** On the “Verification of your identity” page, enter the required information (social insurance number, date of birth and notice of assessment number (as explained above)). Click **I accept**.

**4** Make sure the information you entered is correct and click **Continue**.

**5** On the “Choose your identifier and security options” page, enter a user code, password and email address, then click **Continue**.

**6** Choose an image and enter a personal sentence, then click **Confirm**.

**7** Choose your security questions and answers, then click **Continue**.

**8** Make sure the information you entered is correct. If it is, click **Continue**.

**Important:** Make sure you note your username and password. You will need them each time you want to sign in to My Account for individuals.

**9** Read the clicSÉQR conditions of use. To accept them, enter your password and click **I accept**. Email confirmation that your account was created will be sent to the email address you provided.

You are now registered for clicSÉQR.

**10** Click **Continue** to access Revenu Québec’s online services available in My Account for individuals.

**11** Read and accept the conditions for use for My Account for individuals.

**12** Enter the required information (language of communication, email address and telephone number).

**13** Make sure the information is correct and click **Submit**.

**14** Click **Access My Account** at the bottom of the “Acknowledgment of receipt” page to access your secure space.